

# Belize Mission & Retreat

TURTLE SHORES  
Gales Point, Manatee  
Belize, Central America  
011-501-21-2023



## Staff/Intern Position Application Package

### **Please fill out the following forms:**

- Application for Position
- Application Questions
- Reference Forms
- Gifts Inventory

### **Please Attach:**

Resume of Work Experience \_\_\_\_\_

Statement of Faith/Testimony \_\_\_\_\_

Pastor's Recommendation \_\_\_\_\_

Return Completed Forms to Belize Mission & Retreat  
Basil and Vera de Klerk  
P.O. Box 406 ~ San Ramon, CA 94583

# APPLICATION FOR STAFF/INTERN POSITION

## Belize Mission & Retreat

Position Applied For: \_\_\_\_\_ Length of Desired Service: \_\_\_\_\_

### PERSONAL

Name: \_\_\_\_\_ DOB: \_\_\_\_/\_\_\_\_/\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Phone: (\_\_\_\_) \_\_\_\_\_ SSN: \_\_\_\_\_ Driver's License: \_\_\_\_\_

Have you ever been convicted of a felony?    Yes    No    If yes, explain in writing:

### EDUCATION AND TRAINING

TYPE OF SCHOOL	NAME/LOCATION	YEARS COMPLETED	HONORS RECEIVED DIPLOMA/DEGREE	COURSE OF STUDY
Jr High/ High School				
Trade, Business or Technical				
College or University				
Graduate or Professional				

### CHRISTIAN BACKGROUND

Are you a Born Again Christian?     Yes     No    If yes, since when:    Month \_\_\_\_\_ Year \_\_\_\_\_  
*If yes, please complete "Statement of Faith/Personal Testimony" Below.*

Do you attend Sunday services?     Yes     No    If yes, since when:    Month \_\_\_\_\_ Year \_\_\_\_\_  
 Name of Church: \_\_\_\_\_ City, State: \_\_\_\_\_

Do you participate in a small group?     Yes     No    Leaders Name: \_\_\_\_\_ Phone \_\_\_\_\_

### Statement of Faith/Personal Testimony:

On a separate piece of paper, please answer the following questions.

1. How did you come to know Christ and how long have you been in a relationship with Him?
2. How would you best describe your current relationship and walk with the Lord today?
3. How do you feel your gifts/experience can best be used to serve and bless others at the Belize Mission and Retreat?

# MINISTRY INVOLVEMENT

**Present Ministry Involvement:** \_\_\_\_\_ Leadership Role: \_\_\_\_\_

Description of Ministry: \_\_\_\_\_

Date Involved in this Ministry: From: \_\_\_\_\_ To: \_\_\_\_\_

Description of Primary Responsibilities: \_\_\_\_\_

Reason for Leaving This Ministry: \_\_\_\_\_

Ministry Leader: \_\_\_\_\_ Contact Phone Number: \_\_\_\_\_

**Other Ministry Involvement:** \_\_\_\_\_ Leadership Role: \_\_\_\_\_

Description of Ministry: \_\_\_\_\_

Date Involved in this Ministry: From: \_\_\_\_\_ To: \_\_\_\_\_

Description of Primary Responsibilities: \_\_\_\_\_

Reason for Leaving This Ministry: \_\_\_\_\_

Ministry Leader: \_\_\_\_\_ Contact Phone Number: \_\_\_\_\_

**Other Ministry Involvement:** \_\_\_\_\_ Leadership Role: \_\_\_\_\_

Description of Ministry: \_\_\_\_\_

Date Involved in this Ministry: From: \_\_\_\_\_ To: \_\_\_\_\_

Description of Primary Responsibilities: \_\_\_\_\_

Reason for Leaving This Ministry: \_\_\_\_\_

Ministry Leader: \_\_\_\_\_ Contact Phone Number: \_\_\_\_\_

## ***Previous Mission Experience:***

Country/State: \_\_\_\_\_ Year: \_\_\_\_\_ Type of Experience: \_\_\_\_\_

Country/State: \_\_\_\_\_ Year: \_\_\_\_\_ Type of Experience: \_\_\_\_\_

Country/State: \_\_\_\_\_ Year: \_\_\_\_\_ Type of Experience: \_\_\_\_\_

## SKILLS/EXPERIENCE:

Do you speak a foreign language?  Yes  No If yes, please specify: \_\_\_\_\_

Do you play a guitar or any other musical instrument?  Yes  No If yes, what instrument(s): \_\_\_\_\_

Do you have construction/power tool experience?  Yes  No If yes, what experience/tools: \_\_\_\_\_

List any specific skills you may have: (not required) \_\_\_\_\_

Do you have experience in leading worship or sharing or teaching, etc.? Yes No Please Describe: \_\_\_\_\_

## REFERENCES:

A minimum of three references are required as follows:

Current/Past Employer: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Church Pastor: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Other: \_\_\_\_\_ Phone Number: \_\_\_\_\_

## AGREEMENT:

*I have enclosed a photocopy of the first page of my passport.* \_\_\_\_\_ *I am still waiting for my passport.* \_\_\_\_\_

The undersigned applicant hereby certifies that the information contained on this Application for Staff/Intern Position is true and correct, and I have not omitted any facts which I reasonably believe would reflect unfavorably on the Belize Mission and Retreat's decision to take me into service. In addition, I authorize the Belize Mission and Retreat to contact any person or institution I have listed on this Application (unless indicated otherwise), and to independently verify the correctness of the information I have provided.

The undersigned understands that involvement with the Belize Mission and Retreat is for no definite period. Ministry is "at will" and may be terminated by either the staff/intern or by the Director at any time, without any notice, and with or without cause.

Finally, upon acceptance by the undersigned of a staff/intern position with the Belize Mission, the undersigned hereby releases the Belize Mission and Retreat, its staff, and its volunteers from any liability whatsoever, arising out of injury, damage or loss, which the undersigned may sustain during involvement with the Belize Mission and Retreat.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_